



Jane Boyer

Artist, Curator, Writer, Researcher

FEE SCHEDULE

1. Fees

Writing:

Catalogue essay, biography or other publishable [print or online] text: £250 per 1000 words (or pro rata at 25 pence per word for less than 1000 words). Four hours of primary research time is included in this price. If the assignment requires more primary research, an additional fee of £15 per hour will be charged. The initial quote will include a flat fee as well as an estimate of time required for research. If during the course of research an unexpected issue arises which needs attention, this will be discussed with the client and the additional fee rate will be charged.

Press release: £75 for one-page press release of approximately 300 words including professional layout with your logo/header. This includes positioning of the client's work within a contemporary art context.

Artist statement: 200 words for £50. This price is inclusive of conversation with the client, reading of all background information provided by the client, and correction of one draft after the client has read it.

Proposals: a £75 per day fee will be charged for writing exhibition proposals, sponsorship proposals, and grant proposals. This will include consultations with artists to fully understand their project.

Business Documents: a consultation fee of £35 per hour will be charged for assistance in writing business plans, member charters, notices to tender etc.

Re-Writes: Documents will pass through two to three draft-checks with the client. The first will be for major revisions if needed, the second to refine those revisions and the third to make final minimal word adjustments. If after this process, the client requests a re-write, a £75 fee will be charged for each text re-write.

Copy Editing: On texts of 600 words or less, a flat £25 fee will be charged for editing. On texts over 600 words editing fees will be £15 per hour. An estimate as to the total cost/number of hours will be provided and agreed with the client before work begins.

2. Content

Everyone has a different idea of what they want from a writer. Therefore, a brief [short summary of content on which the commissioned text will be based] that both the client and the writer are satisfied with will be agreed before writing begins. The text will be written according to the



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agreed brief. If the client wishes to change this brief after returning the signed agreement via post or email, an additional fee will be negotiated.

3. Copyright

With all catalogue essays and art texts, by law, copyright remains with the author. The fee paid by the client is for the specific purpose agreed between the author and the client, and will be specified on the contract, e.g. if it is agreed that the essay is intended for print publication in a specific book, then it may not be published online, in another book or in a magazine without the author's written consent. Sometimes this will incur a second fee, to be negotiated. Of course, after the original payment for the text, permission is **NOT** required for the client to publish the text on their personal portfolio website.

Copyright is not claimed in the case of 200 word artist statements, press releases or editing. However, if these texts are used for other purposes beyond the initial brief, please afford the courtesy of crediting the author for writing your document. If in doubt, always err on the side of caution and give credit to the author if a text has been written for you.

4. Travel Expenses

Travel expenses will be discussed and agreed before work commences. The client will usually be asked to pay for standard class train travel if you would like to meet in person to discuss a commission.